

**REGULAR MEETING of the BOARD OF DIRECTORS  
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT**

**To be held via teleconference 669-900-6833 Zoom Meeting ID: 462 981 9537 Password: 7400**

*Public comments or document requests can be submitted electronically to [districtmgr.avcsd@gmail.com](mailto:districtmgr.avcsd@gmail.com)*

**October 20<sup>th</sup>, 2021 at 5:30 p.m.**

- 1. CALL TO ORDER & ROLL CALL: ROBERT'S RULES OF ORDER FOR ELECTRONIC MEETINGS**
- 2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC:** *Members of the public may address the board on items not on the agenda but within the jurisdiction of the AVCSO. The board may not legally take action on items not on the agenda.*
- 3. CORRESPONDENCE RECEIVED – For Review**
- 4. CHANGES OR MODIFICATION TO THIS AGENDA:**
- 5. CONSENT CALENDAR:**
  - a. Approval of September 15<sup>th</sup>, 2021 CSD Board Minutes
  - b. Approval of Expenditures as Reviewed at the October 13<sup>th</sup>, 2021 Budget Committee Meeting
- 6. ADMINISTRATIVE REPORT PRESENTATIONS AND QUESTIONS:**
  - a. GENERAL MANAGER'S REPORT
  - b. FIRE CHIEF'S REPORT
- 7. ADVISORY COMMITTEE REPORTS:**
  - a. EMERGENCY SERVICES COMMITTEE
  - b. BUDGET COMMITTEE
    - 1) Review and Recommend New Grant Opportunities
    - 2) Accept FY 2019-2020 Audit
    - 3) Fund Balance Carryover - \$45K Plus from Fire Dept. Carryover for Three Combi Electric Jaws of Life and a Plot Printer
    - 4) Use of PG&E Settlement Funds of \$45,450 for Water Tender Acquisition
    - 5) Water Tender Philo – Use Money in Reserves, FY and PG&E Totaling \$200K Plus to Begin Bidding Process
  - c. AIRPORT COMMITTEE
  - d. RECREATION COMMITTEE
    - 1) Review of Previously Approved Recreation Class Proposals or Trip Report Forms: Karate for Tiny Tigers, Pre-Ballet & Adult Ballet
  - e. WATER PROJECTS COMMITTEE – Did Not Meet
    - 1) Clean Water
    - 2) Drinking Water
  - f. POLICIES & PROCEDURES:
    - 1) Updating Personnel Series
    - 2) Fee Schedule Revision (Development Fee Inclusion)
  - g. PERSONNEL COMMITTEE
- 8. OLD BUSINESS:**
  - a. MCAFD Fire Warden Update -Mailliard
  - b. EMS Update – Avila
- 9. NEW BUSINESS:**
  - a. Appoint Ad Hoc Hiring Committee for General Manager Position & Interview Panel - Andrews
  - b. Permit Application for 18151 Ray's Road for Wedding Center Up to 1,000 Guests at a Time
  - c. Caltrans Clean California Grant
  - d. Transfer of \$5,000 from CSD Contingency Reserves to Operating Funds to Cover Mid-Year Cashflow Shortfall Not to Increase Budget – Andrews
  - e. Request to Transfer \$20,000 from the EMS Apparatus Reserve (\$57,485 is currently in the Apparatus Reserve) to an EMS Stipend Prepaid Revolving Account – Avila
- 10. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY:  
BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION:**
- 11. ANNOUNCEMENTS/CONCERNS OF DIRECTORS:** *This item is reserved for Board Members to announce items that may not be within the jurisdiction of the AVCSO*

## **12. ADJOURNEMENT:**

*NOTE: State Executive Order N-29-20 suspends the following Brown Act requirements: That members of the public can access the teleconferencing location, that agendas be posted at all teleconferencing sites, and that at least one board member be physically present at the location specified in the notice of the meeting or be calling from within the district boundaries. NOTE: The AVCSD Board meets only once per month on the third Wednesday of the month.* **NOTICE: Requests for any disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires these aids in order to participate in a public meeting. These requests must be made five (5) days in advance of the scheduled meeting by calling the office of the AVCSD General Manager at (707) 895-2075, or by mail to the CSD Office, P. O. Box 398, Boonville, CA 95415**

**PUBLIC POSTING – DO NOT REMOVE** (Until after October 20<sup>th</sup>, 2021).