

Anderson Valley Community Service District  
**PARKS AND RECREATION DEPARTMENT COMMITTEE**

Monthly Meeting : Tuesday April 30, 2024, 3:30pm

CSD Conference Room

14281 Hwy 128, Boonville CA 9541

ZOOM LINK:

<https://us02web.zoom.us/j/88975410015?pwd=UCs2UGRVRkFjWDI5N00yRzdqU2dHQT09>

Zoom Password: 95415

**MEETING AGENDA**

Meeting called to order at: pm

**ATTENDANCE**

Committee Members: Kathleen McKenna – CSD Rep, Donna Pierson-Pugh – Chair,  
Elizabeth Summers– member, Elizabeth Jensen – secretary, Alex Korn - member

**Attending:**

A. APPROVAL of MINUTES for: Wednesday, February 20, 2024. MSA:

**B. REPORTS**

Budget Reports:

- a. General:
- b. Park
- c. Per Capita:
- d. CA Endow:
- e. Teen Center: Faulkner Park workday 4/13/24 report
- f. CSD Board Meeting report:
- g. Teen Center Report:
- h. Community Park Report:
- a. Maintenance:

Development:

- a. New Equipment Status:
- b. Mosaic Trash Bin Status:

Outreach Report:

Funding/Donations Report

- a. Per Capita Update:
- b. CA Endowment Update:
- c. Porta Potty Update:
- d. Other:

**OLD BUSINESS/ACTIVITIES**

- a. RECREATION: Review Recreational Activities:

- b. TEEN CENTER: Storage in Philo [ ] KMcK will ask Andres.

COMMUNICATION:

- i. [ ] EJ Make a pretty flyer/brochure for any local Spring
- ii. Activities DPP get activities P&R/community groups: see list below
- iii. Parks and Rec Dept web page modified to allow cell phone access

NEW ACTIVITIES/BUSINESS

- a) Re-approve Karate

MEETING ADJOURNED: pm

Next meeting agenda items: Status updates of the above. Re-approve of Karate and Community Garden, P&R web page modification

Parks & Rec meeting: Tuesday May 21 2024 3:30pm  
(in-person meeting at firehouse OR Zoom for those who RSVP)

SPRING ACTIVITIES

Soccer:

Anderson Valley Community Service District  
**PARKS AND RECREATION DEPARTMENT COMMITTEE**

Monthly Meeting : Tuesday February 20, 2024, 3:30pm

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<https://us02web.zoom.us/j/88975410015?pwd=UCs2UGRVRkFjWDI5N00yRzdqU2dHQT09>

Zoom Password: 95415

**MEETING MINUTES**

Meeting called to order at: 3:32pm

1. ATTENDANCE

Committee Members: Kathleen McKenna – CSD Rep, Donna Pierson-Pugh – Chair, Elizabeth Summers– member, Elizabeth Jensen – secretary, Anya Farquhar– member

**Attending:** Committee Members: Kathleen McKenna – CSD Rep, Donna Pierson-Pugh – Chair, Elizabeth Jensen – secretary, Alex Korn - Community Member.

2. ELECTION

Accept Anya's resignation from CSD P&R Committee. MSA: EJ/KMcK/3-0-0

Move to elect Alex Korn to official committee member. MSA: DPP/KMcK/3-0-0

3. APPROVAL of MINUTES for: Wednesday, January 23, 2023. MSA: EJ/KMcK/4-0-0

4. REPORTS

a) Budget Reports:

i) General : ~\$14,500

ii) Park : (-\$7-8,000 pending for Park), (\$23,000 pending reimbursement)

- CA Endow : pending review. (See "Park Budget" "Sheets" file in "Park" folder)

- Per Capita : All Used.

iii) Teen Center : ~\$7,400

b) CSD Board Meeting report: NTR

c) Teen Center Report: Continued work on Faulkner Park Project. Aster + AVFD + others helping. For liability, AVCSD can cover liability. Date pending.

d) Community Park Report:

i) Maintenance:

- Again, Una Shippey & Jesse Deluca have dumped trash at the park trash. [ ] DPP will speak with them.

- Litter - but could have been blown out of the trash bin.

- Branches down : Jamie's family cut up. [ ] Where to move?
- Equipment crates still left in mud area. [ ] Need to break down and have removed. Must wait until dries up.

ii) Development:

- New Equipment Status : Two elements unfinished, remaining still uninstalled (pull up bars, balance beam, clover steps), and SPEC has advised to reinstall. SPEC is reaching out to their own contact for installation options. LAPPSET has suggested a gradual increase in chips where most needed due to reinstallment may damage posts. EJ speaking with David (Lappset) tomorrow (Wednesday). EJ spoke with Hayley Monday and she agreed to send me all information she had available to understand how the element had been installed. She agreed to send Tuesday morning. Currently, I have not yet received any clarification from Hayley regarding what they believe they did during installation.
- \*\*\*Alex advises we have SPEC/LAPPSET recommend solution with clear installation drawing, TEKTON must sign that and then accomplish. This will eliminate communication problem.
- \*\*\*Kathleen recalls them saying "road base" during installation.
- \*\*\*Alex recalls after the hole dug, dirt then returned back to hole and not confident compacted before posts set.
- Mosaic Trash Bin Status : NTR

iii) Outreach Report:

iv) Funding/Donations Report

- a) Per Capita Update : ...see Park Budget file : [https://docs.google.com/spreadsheets/d/1Cw3mE7863ixNO1\\_TPKDzmNNrrEYxmMQD/edit?usp=sharing&oid=108668330304626787631&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1Cw3mE7863ixNO1_TPKDzmNNrrEYxmMQD/edit?usp=sharing&oid=108668330304626787631&rtpof=true&sd=true)
- b) CA Endowment Update : ... see Park Budget file : [https://docs.google.com/spreadsheets/d/1Cw3mE7863ixNO1\\_TPKDzmNNrrEYxmMQD/edit?usp=sharing&oid=108668330304626787631&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1Cw3mE7863ixNO1_TPKDzmNNrrEYxmMQD/edit?usp=sharing&oid=108668330304626787631&rtpof=true&sd=true)
- c) Porta Potty Update : ~\$4,000. Waiting to use until after reimbursed for Per Capita.
- d) Other? : NTR

#### 4. OLD BUSINESS/ACTIVITIES

- RECREATION : Review Recreational Activities: OPEN GYM began. Louise is concerned teens wouldn't behave themselves. Charlotte & Donna are current volunteers to monitor. [ ] DPP will speak to Louise.
- TEEN CENTER
  - Storage : [ ] KMCK will ask Andres.

- c) COMMUNICATION: [ ] EJ Make a pretty flyer/brochure for any local Spring [ ] Activities DPP get activities from P&R and community groups. Parks and Rec Dept web page modified to allow cell phone access - address next mtg

5. NEW ACTIVITIES/BUSINESS

- a) TEEN CENTER FAULKNER PARK WORK DAY (pending) : [ ] DPP will send us the Event/Activity Approval form before our next meeting.

6. MEETING ADJOURNED : 4:40pm

Next meeting agenda items: Status updates of the above. Re-approve of Karate and Community Garden, P&R web page modification

Parks & Rec meeting: Tuesday March 19 2024 3:30pm  
(in-person meeting at firehouse OR Zoom for those who RSVP)

7:25 PM  
02/13/24  
Cash Basis

Anderson Valley Community Services District  
**REC/TEEN Revenue & Expenses**  
January 10 through February 13, 2024

Date	Name	Memo	Class	Paid Amount
<b>Income</b>				
40000 · REVENUE				
44000 · REVENUE-USE OF MONEY & PROPERTY				
44020 · Interest Income				
01/31/2024		Rec Interest 01/2024	REC:REC Gene...	3.51
01/31/2024		Interest	Teen Center	0.18
Total 44020 · Interest Income				3.69
Total 44000 · REVENUE-USE OF MONEY & PROPERTY				3.69
Total 40000 · REVENUE				3.69
Total Income				3.69
Gross Profit				3.69
<b>Expense</b>				
60000 · EXPENDITURE				
62000 · SERVICES & SUPPLY EXPENSES				
62080 · Utilities				
01/24/2024	Solid Waste...	Garbage Service for AVUSD...	REC:AVUSD Park	44.54
Total 62080 · Utilities				44.54
62360 · Professional Services				
01/24/2024	Michelle Re...	Skatepark Project Program ...	REC:Skatepark	96.25

7:25 PM  
02/13/24  
Cash Basis

Anderson Valley Community Services District  
**REC/TEEN Revenue & Expenses**  
January 10 through February 13, 2024

Date	Name	Memo	Class	Paid Amount
02/01/2024	Michelle Re...	Skatepark Project Program ...	REC:Skatepark	110.00
Total 62360 · Professional Services				206.25
<b>62620 · Capital Facilities Expense</b>				
01/16/2024	NC Outdoor...	2nd Payment (Bulk) to install...	REC:AVUSD Park	8,180.00
01/24/2024	Specified Pl...	Park Play Equipment secon...	REC:Prop 68 Gr...	20,000.00
Total 62620 · Capital Facilities Expense				28,180.00
Total 62000 · SERVICES & SUPPLY EXPENSES				28,430.79
Total 60000 · EXPENDITURE				28,430.79
Total Expense				28,430.79
<b>Net Income</b>				<b>-28,427.10</b>

