

**MINUTES of the BOARD OF DIRECTORS, REGULAR and SPECIAL MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
June 15th, 2016 at 5:30 p.m.**

1. Called to order by Chair **Hanelt** at 5:30pm. Members present: Valerie **Hanelt**, Joanie **Clark**, Kathleen **McKenna**, Kirk **Wilder**. Absent: Paul **Soderman**. Staff present: Andres **Avila**, Joy **Andrews**. Absent: Patty **Liddy**
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC – Sheri **Miller**, Gene **Herr**, Mark **Scaramella**, Thom **Elkjer**, Judy **Long**, Marvin **Shank**, Christine **Clark**, Clay **Eubank**, Philip **Thomas**, and Lynda **McLure**.
3. CORRESPONDENCE RECEIVED – **Herr** commented on Department of Building and Planning notice that will change 8 acres in Philo from rural to Commercial 3 zoning. This is a significant change from the Anderson Valley General Plan and will make it impossible to have local housing there at a time when local housing is already difficult to find. Recommended when changes like this happen to publicize it more and comment on it. **Hanelt** said Yorkville is getting a pedestrians ahead warning sign on westbound highway 128 due to the community campaign to CalTrans. **Avila** said the included major trimming of bushes and trees there was already done last Monday.
4. CHANGES OR MODIFICATION TO THIS AGENDA- switch 6a and 6b.
5. CONSENT CALENDAR
 - a. Approval of May 18th, 2016 CSD Board Minutes
 - b. Approval of Expenditures as Reviewed at the June 8th, 2016 Budget Committee Meeting Per the Minutes
No objections noted, the consent calendar was accepted.
Eubank and Christine **Clark** arrived at 5:40p.m.
6. NEW BUSINESS:
 - a. Proposed Change in Bathroom Location at AV Museum – **Shank** said over the years the Anderson Valley Historical Society has done work on various parts of the museum. They want to increase membership and presence and wondering who will eventually take over the board. They decided to do a long-range plan. One goal is to digitize the current records. The most important thing is to equip the Rose Room with a bathroom, kitchenette, projector, and internet connection. It could also then be rented out as a meeting room. **Hansen** said the existing septic isn't functioning and the leech field got paved over. Soil for a new leech field is great quality. The proposed plan would extend the Rose Room so the entirely new bathroom would meet ADA requirements. *Motion by Wilder to pursue the project to install a new septic system and bathroom and keep us apprised of developments, seconded by McKenna. Motion carried.*
They will keep in touch with Andrews who will keep this as a standing item on General Manager's report. **Avila** will work with them on any safety inspections needed. **Hansen** and **Shank** left at 5:50p.m.
 - b. Public Hearing LAFCo: resolution of application by the Anderson Valley Community Services District requesting the Mendocino Local Agency Formation Commission. Take proceedings for a reorganization consisting of the annexation of territory currently served by the district and the activation of powers to provide ambulance services – **Avila** said we're requesting activation of latent powers and annexing parcels, and removing one parcel. This would restructure the district to what we're responding to. After LAFCo approval, then can continue research on merging. Approval does not mean we will merge. **McClure** arrived at 5:58p.m.
Motion by Clark to approve the resolution, on page 1 filling in 32 years and changing principle to principal, and filling in the date on page 3, seconded by McKenna. Roll call as follows:
Hanelt – aye
Clark – aye
Wilder – aye
McKenna – aye
Soderman – absent
Eubank, Thomas, Elkjer, Herr, and Long left at 6:05p.m.
Avila said the contract parcels will bring in new revenue with their property taxes.
(Moved item 12b to 6c)
 - c. Not So Simple Living Fair – **McLure** said all four food vendors are food service vendors and inspected by the health department. **Andrews** is looking into other insurance options for next year.

Motion by Wilder to provide liability insurance for the Not So Simple Living Fair, seconded by McKenna. Motion carried.

- d. Creation of New Split Workers Comp/Unemployment Reserve Accounts – **Avila** said we get compensation from strike team payments for worker’s comp, but we’re paying unemployment claims out of the same reserve account, which we’ve allocated funds for as well. Would like to split worker’s comp and unemployment into two reserve accounts to maintain transparency. Would like to start taking the annual worker’s comp income from strike teams and use it to pay part of the worker’s comp insurance bill the following fiscal year.

Motion by Wilder to approve the new reserve account, seconded by Clark. Motion carried.

7. GENERAL MANAGER’S REPORT (copy attached)

- a. Agenda & Minutes Class Report – Liddy, tabled until next month

8. FIRE CHIEF’S REPORT (copy attached)

9. FIRE PROTECTION COMMITTEE REPORT

- a. AED Surplus – **Avila** said the Fire Protection Committee recommends surplus the old AEDs to Jan Wasson-Smith for training, the AV High School, the Senior Center, and the non-school athletic groups.

Motion by Wilder to surplus the AEDs as recommended, seconded by McKenna. Motion carried.

- b. Water Catchment Project for New Philo Station – Tabled as Paul Soderman is not present. Will go to Budget Committee next month and then come to the board again.

10. BUDGET COMMITTEE REPORT

- a. Budget Chairperson Report & Recommendations - None

11. AIRPORT COMMITTEE REPORT – Wilder said the hay this year should net over \$2,000

12. RECREATION COMMITTEE REPORT:

- a. Report on Previously Approved Rec Classes/Events – None

Meeting recessed at 6:58p.m. to complete special meeting before Wilder has to leave.

Meeting reconvened at 6:59p.m.

13. OLD BUSINESS

- a. Ambulance EOA Update – **Avila** said no update

b. Water Project Update – **Hanelt** said our project is considered a rarity by the State as almost all municipal water and/or sewer systems are upgrades and ours is a completely new system. Trying to do water testing with existing wells. Don Sanfrey and Johnny Schmidt are working on a poster to get the word out more. Hanelt and McKenna are working on FAQs for website. The state is very involved now.

- c. Ambulance Merger - No Update

d. MCAFD & Prop 172 Allocations Update – **McKenna** said there was a meeting today with low attendance due to the season. County presented at their meeting and fire services are now recognized as emergency services in Prop 172. Backing off on the sales tax initiative since it excludes incorporated areas.

14. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY

BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION

15. CONCERNS OF DIRECTORS - None

16. Adjourned at 7:08p.m.

Joy Andrews, Recording Secretary

SPECIAL MEETING

1. Called to order by Chair Hanelt at 6:58 p.m.

2. Members present: Valerie **Hanelt**, Joanie **Clark**, Kathleen **McKenna**, Kirk **Wilder**. Absent: Paul **Soderman**. Staff present: Andres **Avila**, Joy **Andrews**. Absent: Patty **Liddy**

3. Adoption of FY 16-17 Final Budgets

Motion by Clark to adopt the budgets, seconded by McKenna. Motion carried

4. Concerns of Directors – None

5. Adjourned at 6:59p.m.

Joy Andrews, Recording Secretary