

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128 & Teleconference Call & Zoom
August 19th, 2020 at 5:30 p.m.**

APPROVED

1. Called to order by **Hanelt** at 5:32 pm. Members present Kathleen **McKenna**, Valerie **Hanelt**, Larry **Mailliard**, François **Christen**, Paul **Soderman**, Joy **Andrews**, and Patty **Liddy** all on Zoom and teleconference call. Andres **Avila** present at the Firehouse.
2. RECOGNITION OF GUESTS AND HEARING OF PUBLIC: Mark **Scaramella** and Colin **Wilson**. **Wilson** presented the Board with an update on the Navarro Station property lines. No action was taken. Just a discussion regarding how **Wilson** and **Mailliard** will proceed to ensure that there are mutually agreed boundaries. MCR may be interested in this also. **Wilson** will have more information at the September Board meeting.
3. CORRESPONDENCE RECEIVED – Reviewed. Short discussion about an actual election for Board members in November 2020. **Soderman** wondered if there were any objections about the wine making facility up on Raven’s Pike. No member had any.
4. CHANGES OR MODIFICATION TO THIS AGENDA: None
5. CONSENT CALENDAR:
 - a. Approval of July 15th, 2020 CSD Board Minutes and Special Meeting Minutes from August 12th, 2020.
 - b. Approval of Expenditures as Reviewed at the August 12th, 2020 Budget Committee Meeting Per the Minutes. *The consent calendar was accepted.*
6. NEW BUSINESS: None.
7. GENERAL MANAGER’S REPORT: (Copy attached):
 - **Water/Wastewater Update:** Our Engineer, Dave Coleman is developing sketches to share with the owner of the potential site for the wastewater treatment plant as a follow-up to their meeting last month. Engineer Jack Locey has developed draft agreements for several of the drinking water well sites which will be made public once finalized.
 - **Elections:** Terms for Directors **Hanelt**, **Soderman** and **Christen** are ending this year. We do have one additional candidate, Stacey Rose, on the ballot so this year there will be an election.
 - **Final Property Tax and Navarro Trespass Payments:** Our final FY 19-20 property tax check came in this week and was \$30,500 which is about \$10,000 more than budgeted. We received the \$3,000 insurance check this week from the Navarro Trespass release.
 - **COVID Office Lockdown/Furloughing:** We are still in major lockdown mode with Patty coming only in person on weekends and the rest of us staggering schedules as possible. Thank you to Patty for her continued dedication to our district even though she is not considered an “essential worker” by government standards. I’ve been working a later shift and keeping my door locked. I will be gone next week for my regular August vacation. Calendar on schedule except for staff meeting. Audit will begin in early October.
8. FIRE CHIEF’S REPORT: (Copy attached): **STRIKE TEAM UPDATE:** In late July I sent out engine 7471 to Northern California on strike team assignment. They were out roughly one week. In early August, I went out as Strike Team Leader Trainee for a week but did not utilize any of AVFD’s apparatus. On August 12th, we sent 7471 back out on ST assignment to the Lake Fire in Antelope Valley. They are currently still there with reports that the fire still has some growing to do. As we move further into fire season, they may remain committed in a long deployment as

fires continue to overwhelm state resources. **AUGUST LIGHTNING:** Anderson Valley was hit with a substantial lightning event on August 16th and 17th that mostly impacted the south eastern portion of our district. As of this afternoon on Tuesday, we have only had three small fire starts that have been contained. As conditions dry out, heat up and wind moves through, we will likely see any existing holdover fires grow. **AV CHIPPER PROGRAM:** Family Tree Service started chipping services this week using the Vermeer chipper that the Mendocino Fire Safe Council (FSC) purchased last year. We have set up an online application for the public to chipping piles and/or fuel reduction along strategic areas. We have had a few small bugs to work out in the organization and implementation of the project but it seems that once we get our sea legs, this program will be very beneficial to our community. **USDA GRANT:** We received notice that our grant application for new radios and an additional hydraulic gurney were approved. The Ambulance Foundation matched the USDA funding to purchase a new \$15,000 gurney for our backup ambulance 7421. Having similar equipment on each apparatus is essential to efficiency and safety for the crews and our patients. AVFD's Fire Branch contributed \$15k of Communications Reserves toward a matching grant totaling \$33,000 in another round of upgraded radios. This is the second phase of a likely four phase rollout in order to get AVFD into FireScope compliance and standardization.

9. FIRE PROTECTION COMMITTEE REPORT/EMS COMMITTEE: FPC Did not meet. EMS Committee did meet: **EMS Branch Improvements/Concerns:** **Avila** requested that the new policy limiting **Eubank's** availability to cover shifts be more clearly communicated to those who are willing to take ambulance shifts. **EMSO Report:** The repair work on 7421 has been completed, and it was returned to the district yesterday morning. Later in that day, AV EMS was dispatched to a second call while 7420 was transporting a patient from the first call. 7421 was able to be staffed with available crew, and responded and transported the second patient. **Avila** reported that 7421 will be installed with a VHS radio identical to the one on 7420, which will be a benefit of continuity for the crew.
10. BUDGET COMMITTEE REPORT: (Copy attached):
 - (1) Budget Chairperson Report – Presented by **Christen:** Review and Recommend New Grant Opportunities: It was a brief meeting and there were no motions.
11. AIRPORT COMMITTEE REPORT: Did not meet.
12. RECREATION COMMITTEE REPORT: Did not meet.
13. WATER PROJECTS: (Copy Attached).
 - a. **Clean Water (Waste):** David Coleman, engineer will have preliminary sketches for the parcel owners to review by Friday, August 21. Then there will be a site meeting with the engineer, the parcel owner and Larry **Mailliard** to begin negotiations if the plans meet with the parcel owner's approval.
 - b. **Drinking Water:** The State has approved the guidelines for the financial offers for easements/right of way and acquisitions for wells and tanks. All wells/tanks have gone from preliminary discussions to negotiations with the exception of the well in the Lambert area. These owners have until August 24th to pick up negotiations again. If they do not respond we will begin to negotiate with the backups (two parcels) for that area to replace that volume. Both the "back up" parcels have expressed willingness to participate after discussions with our engineer, Jack Locey, about the impacts on their properties.

The two Zoom panel presentations (Health and Hydrology) are not going to be scheduled until after all the components of both projects are established.

14. PERSONNEL COMMITTEE REPORT: Did not meet.

15. POLICIES & PROCEDURES COMMITTEE REPORT: Did not meet.

16. OTHER BUSINESS: None.

17. OLD BUSINESS:

a. MCAFD Update – Did not meet.

b. EMS Update – **Avila** shared that they are waiting for the Ukiah EOA. **Avila** hasn't seen it yet. It should be out for review in early September. **Avila** wanted the Board to know that **Eubank** was holding down the fort during these uncertain times.

18. ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION-None.

19. CONCERNS OF DIRECTORS: **Hanelt** wondered if there was a way to get an app on her phone that could upload current information about Anderson Valley incidents. **Avila** directed her to go to the AVFD website and that there is an on-going updated list of incidents around the Valley. Also, he told the Board about the PIO (public information officer) who they are working with. **Scaramella** asked whether there was an adequate amount of water in case fires had to be fought in the Valley. **Avila** said that the ponds are low and that hauling water further afield could slow down firefighting efforts.

20. Adjourned at 6:44pm

Recording Secretary – Patty **Liddy**