

**MINUTES of the BOARD OF DIRECTORS, REGULAR MEETING
ANDERSON VALLEY COMMUNITY SERVICES DISTRICT
BOONVILLE FIREHOUSE, 14281 Highway 128
October 16, 2024 at 3pm**

Approved

1. **CALL TO ORDER & ROLL CALL: ROBERT'S RULES OF ORDER:** MCTO by Valerie **Hanelt** at 3:01pm. Bill **Nayes**, Katleen **McKenna**. Andres **Avil**, Kirk **Wilder**, Caleigh **Bennett**/Kim **Baxter** taking minutes. Absent: Steve **Snyder**, Clay **Eubank**, Francois **Christen**
2. **RECOGNITION OF GUESTS AND HEARING OF PUBLIC:** Mark **Scaramella**, Sash **Williams**, Clay **Eubank**, Noor **Dawood**. **Scaramella** suggested contacting Social Services Director, Deneese Parker (Dee Dee), To discuss disaster preparedness. A Boonville tank farm was suggested.
3. **CORRESPONDENCE RECEIVED:** Reviewed. Discussed MCAFD role in fire funding and, groundwater monitoring report for 741.
4. **CHANGES OR MODIFICATION TO THIS AGENDA:** Items were re-ordered based on the attendance of presenters: **Hanelt** moves to move 8a, 9c, 9b up after 7d and before 7e. 8a and 9b removed from agenda.
5. **CONSENT CALENDAR:**
 - a. 9/18/2024 minutes were approved
 - b. Approved.
6. **ADMINISTRATIVE REPORT PRESENTATIONS AND QUESTIONS:**
 - a. **Executive Director's Report:** See attached.
7. **ADVISORY COMMITTEE REPORTS:**
 - a. **EMERGENCY SERVICES COMMITTEE: AVILA** see attached.
 - b. **BUDGET COMMITTEE: McKenna.** Reviewed. Discussed tree trimming at the airport and fund balance carryover.
 - c. **AIRPORT COMMITTEE: Wilder** explained the difference between an access fee and a tie-down fee. Moving forward tie-down fees will be paid as access fees at a rate of \$200/yr.
 - 1) Discussion about insurance rates for the airport: c-1 discussed whether the airport insurance might be scaled down.
 - d. **PARKS & REC. COMMITTEE: McKenna** Cal endow spent \$50,000. Cal Fire helped spread chips. Update on fence repair: American Paving still hasn't happened. Waiting for follow-up from contractor. Service-learning team going to Santa Cruz. Bubbler was installed for drinking fountain. Weight room at the high school is starting a \$25/mo. pilot program. Call Donna Pierson for more information.
 - 1) Anderson Valley Community Park Project Overview & Approval As Needed. **Dawood** discussed campaign scope and process for gaining approval for various phases. The Skate Park project has been renamed Community Park Project to broaden the scope.
Development Steps of Park Project: see attached.
Discussion: how to pay for park funding once project is underway. **Dawood** stated that no grant is available this cycle but, one might be available in the future. Question presented: would Board be responsible for maintenance fees during the building phase? **Avila** responded the CSD is only responsible after a structure is built. **McKenna** discussed CSD approve entire Park project to streamline progress. **Avila** answered yes but, revisit along the way. MSP **McKenna**: Approve and support completion of Community Park Project. **Nayes S. Avila** added move forward as presented under normal CSD process. P 6/0/0
 - e. **WATER PROJECTS: Hanelt.** Complete acquisition option agreements for supply and right-of-way. Almost there. The biggest hang-up is Meadow Estates and its close. Presented a flow chart discussing process of drinking water and clean water steps. Discussion included sequence of events: Rate study Dec/Jan. CEQUA LafCo pending rate study. Prop 218 community approval/protest, **Nayes** suggested a campaign to inform the public of the benefits of the proposition for the fire department. Construction grant. Service agreements- right-of-way entry. Grant agreement- approval to submit invoice. Back to engineers. Also presented was a chart of well test results.

- f. **POLICIES & PROCEDURES:** Did not meet.
 - g. **PERSONNEL COMMITTEE:** **Nayes.** Expressed an interest in meeting with **Avila** to further discuss the District's responsibility for ongoing Community Park maintenance.
 - h. **LOSS CONTROL COMMITTEE:** Did not meet.
8. **OLD BUSINESS:**
- a. Update on Vets' Home transfer from Mendocino County to AV American Legion Post 385: **Wilder.** Nothing to report.
 - b. Update to the Board on the status of the Tax Allocation negotiations with the county. **Nayes** would like to meet with Supervisor Mulheren to reiterate the importance.
 - c. Status of County Funding Tracking Chart: **Nayes** stated all pending depending on revenue. **Avila** funding is up to date quarterly.
9. **NEW BUSINESS:**
- a. Department of Interior Grant for Skid Mount Pump for 7464 M/S/P **Nayes/Snyder/5**
 - b. Approval for FAA Grant: Not applicable. Removed from agenda.
 - c. Approval of Art In The Park Grant: **Dawood** presented the scope of the grant and the project scope. **McKenna** made a motion to amend the previous motion to include executive director authority to delegate executive director authority to approve grants. MSP 3/0/2
 - d. Parks and Rec Committee Gift Acceptance Agreement: **McKenna** presented policies and procedures from the donor consultants. How to accept, honor and handle gifts and what to do if the project doesn't go through.. **Scaramella** suggested it be referenced in CSD policies and procedures. MSP **McKenna** moves, **Nayes** seconds. 3/0/2
 - e. Development fees report: **Avila** development fees collected \$13014 to be disclosed to the county and go into DR.
10. **ANY SPECIAL ITEM NOT ON THE AGENDA BUT APPROVED UNANIMOUSLY BY THE BOARD OR LEGALLY REQUIRED OR AUTHORIZED FOR IMMEDIATE ACTION:** None.
11. **ANNOUNCEMENTS/CONCERNS OF DIRECTORS:** **Nayes** announces he will be absent for the upcoming ESC or Budget committee meeting.
12. **ADJOURNMENT:** 4:55pm

Next meeting 11/20/24

Minutes by Kim Baxter